

CORPORATE CONTRACT GUIDE

- » CONTACT: GRACE MAZON
- EMAIL: gracemazon@gmail.com
- FAX: 219-922-0418

- » LOCATION: Not in a Golf Club/Resort, Resort, Spa, Casino or Winery
- » OTHER PHARMACEUTICAL COMPANIES ONSITE: No
- » PRIVATE DINING ROOM NAME: Purple Room (large) or Green Room (small)
- » FOUR WALLS AND A DOOR: Yes
- » ROOM CAPACITY MAXIMUM (WITH A/V SET-UP): Purple Room-30; Green Room-20
- » TIME OF ROOM ACCESS: One Hour Prior to Event
- » PARKING: Self-Parking, No Charge
- » A/V EQUIPMENT AVAILABLE ONSITE: Screen, Extension Cord
- » A/V EQUIPMENT RENTAL FEE: No
- » A/V FROM OUTSIDE ALLOWED: Yes
- » PLASMA SCREEN / PROJECTOR AVAILABLE ONSITE: No
- » ROOM RENTAL FEE: \$100 plus 7% tax
- » F & B MINIMUM HEAD COUNT: 8 (Unmet Minimum \$68 Per Person)
- » DEPOSIT: None
- » CANCELLATION POLICY: 72 Hours Prior or \$250 Charge
- » FEE TRANSFERABILITY: No
- » GUARANTEED GUEST COUNT NEEDED: 1 Week Prior
- » PRE-SET MENU ALL INCLUSIVE: Yes, \$68 Per Person (beverages not included.)
- » HOUSE WINE: \$34 Bottle, \$10 Glass
- » ALCOHOL PACKAGES: No
- » KOSHER MEALS: No
- » VEGETARIAN OPTIONS: Yes
- » TAX: 7%
- » GRATUITY: 20%
- » SIGNED CONTRACT: Third-Party Broker Providers
- » THIRD-PARTY CONTRACTS: Yes